

Keosauqua, Iowa
August 22, 2016-10:00AM

The Van Buren County Board of Supervisors met on this date at the courthouse with supervisors Meek, Nixon, and Waugh present. Minutes of the previous meeting were acknowledged. County attorney Abe Watkins was also present.

VBC Secondary road assistant to the engineer Don Pool present to update the board on various road projects including Mt. Sterling Elm Street resurfacing.

Following discussion, on motion by Waugh, seconded by Nixon, the board approved a contract with LL Pelling Company, North Liberty, for seal coating of Elm Street in the town of Mt. Sterling, at a cost of \$11,044.10. Ayes: 3

On motion by Nixon, seconded by Waugh, a request for a 5 day Class B beer permit, including wine coolers, Sunday sales and outdoor service for State Line Rally, was approved. Ayes: 3

On motion by Waugh, seconded by Nixon, the board approved a contract and appointment of Ryne Thornburg, Burlington, Iowa, as the full time county engineer, effective September 30, 2016 thru June 30, 2018 at an annual salary of \$90,000 thru June 30, 2017, and an annual salary of \$95,000, effective July 1, 2017 thru June 30, 2018. It is further moved that a contract be approved employing Mr. Thornburg as a part time county engineer, effective this date to September 30, 2016, at the hourly rate of \$46.15/hr. Ayes: 3

On motion by Nixon, seconded by Waugh, the following Resolution #8-22-2016 was adopted: BE IT RESOLVED by the Board of Supervisors of Van Buren County, Iowa, that Ryne Thornburg P.E. County Engineer of Van Buren, County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects. Ayes: 3

On motion by Waugh, seconded by Nixon, the county treasurer was authorized to assess special assessment liens against the following property owners in the former city of Mt. Sterling for delinquent sewer accounts: 1) Kimmarie Robison (parcel #000451507278120)-\$160.11, 2) Brad Smith (parcel #000451507251210)-\$160.11, 3) John Smith (parcel #000451507251115)-\$160.11, 4) Donald Butner (parcel #000451507283130)-\$208.63. Ayes: 3

Following discussion, it was moved by Nixon, seconded by Waugh, that the following changes to the county nonunion employee handbook be amended: Vacation schedule to hours accrued with maximum accumulation stated, various sections of reference to days changed to include hours, expanded definitions of "Child", "Parent", and "Spouse" in the Family and Medical Leave section, and granting employees up to three days bereavement leave on the death of a step-parent. Ayes: 3

On motion by Waugh, seconded by Nixon, the board approved adjustment #1 to the 2016-2017FY collectible tax list to correct an error in credit calculation. Ayes: 3

On motion by Nixon, seconded by Waugh, the following payroll/claims/reports were approved: Payroll-#9117-9193, Claims-#4663-4173, (Secondary Road-#23858-23883), VBC Ag Extension-2016FY annual report. Ayes: 3

On motion by Nixon, seconded by Waugh, a resignation from secondary road employee Keith Cunningham was accepted, effective this date, with regrets. Ayes: 3

Board members reported on various committee meetings held including RUSS, SIEDA, SEIL(Mental Health), Children First.

Discussion on paid benefits following expiration of unpaid FMLA leave was held, with no changes made to the current policy on the same.

Discussion was held regarding a letter of support and financial support for a city of Keosauqua CAT grant application for the new Ferguson Sports Complex. Following discussion of the same, it was moved by Nixon, seconded by Waugh, that the chair be authorized to sign a letter of support and that the county would contribute \$2,000 and possible in kind support of donation of available fill material as match to said CAT grant. Ayes: 3

Secondary road foreman Josh Sullivan was present to update the board on various road projects.

County Attorney Abe Watkins reviewed county attorney office operations.

County Sheriff Dan Tedrow was present to discuss and recommend filling of current dispatcher/jailer vacancies. Following discussion on the same, it was moved by Nixon, seconded by Meek, that Angela Heiserman, Keosauqua, be appointed as a full time dispatcher/jailer, effective August 29, 2016, at a salary of \$17.09/hr. Ayes: 2 (Meek, Nixon), Abstained: 1 (Waugh). It was further moved on motion by Nixon, seconded by Waugh, that Jasmin Wallingford, Cantril, be appointed as a part time, as needed, dispatcher/jailer, effective August 29, 2016, at a salary of \$16.36/hr. Ayes: 3

The board toured the courthouse facilities with the county auditor, including the 1840 Courthouse window projects, possible flag pole relocation, and parking lot drive replacement.

The meeting adjourned at 11:55AM.

Mark G. Meek, Chair

Attest: _____
Jon P. Finney, County Auditor

Board of Supervisors
Van Buren County, Iowa