

Van Buren County Board of Supervisors  
Keosauqua, Iowa  
April 10, 2017-10:00AM

The Van Buren County Board of Supervisors met on this date at the courthouse with supervisors Meek, Nixon, and Waugh present. Minutes of the previous meeting were acknowledged. County Attorney Virginia Barchman was present.

County Engineer Ryne Thornburg was present to update the board on various road projects and issues including Secondary Road DOT 2018FY budget and 5 year construction plan, J40 Asphalt paving project contract award, new motor graders in operation, building removal at county yard, brush cutting progress, Des River Bridge at Douds meeting with DOT, SIDCA project, county line agreements, and general work progress.

On motion by Waugh, seconded by Nixon, the board awarded a contract for HMA resurfacing with cold in place recycling materials on county J40 from the north end of the Bentonsport Bridge to approximately ½ mile west of Bonaparte to Norris Asphalt Paving Co., LC in the amount of \$1,089,425.73. Ayes: 3

On motion by Nixon, seconded by Waugh, upon recommendation of the county engineer, a 5 year secondary road construction plan and Secondary Road DOT 2018FY budget were approved, as presented. Ayes: 3.

Discussion was held concerning action on disposition of a matter regarding a private structure being placed on county property south of Lot 4, Block 4 in Douds. Mr. Jim Bailey was also present. Following discussion, it was moved by Nixon, seconded by Meek, that the county attorney be instructed to serve written notice to Mr. Bailey giving him up to 120 days to remove a structure he placed on said county property. Ayes: 2 (Meek, Nixon), Nay: 1 (Waugh)

Discussion was held regarding Veterans Affairs Commission recommendations for revision of VA/GA office hours, employee work schedules/salary, and division of payroll. Commissioners Van Meek and Julie Williams, and Sue Frey were present. Following a presentation by veterans commissioner Williams and discussion of the same, the board approved on motion by Nixon, seconded by Waugh, the following part of the recommendations: 1) Office hours to be Monday thru Friday, 8:00AM-3:30PM (30 minute lunch break), 2) assistant director will normally work Monday thru Wednesday, and director will normally work Thursday and Fridays, 3) Susan Frey salary to be set at \$18.10/hr. and Kathy Saltzgaver at \$17.00/hr., 4) both employees will submit hours and mileage as accumulated for additional meetings and events on days other than designated above. Said recommendations are effective April 3, 2017.

On motion by Nixon, seconded by Meek, a resignation from Marvin Strait, RR, Keosauqua from the Van Buren County Veterans Affairs Commission, effective April 6, 2017, was accepted, with regrets. Ayes: 3

On motion by Nixon, seconded by Waugh, the board approved a one year third party administration service agreement with Employee Benefit Systems, Burlington, effective July 1, 2017, for third party administration of the county's partial self-funded health insurance, authorizing the chair to sign the same. Ayes: 3

On motion by Waugh, seconded by Nixon, a resignation from Mike Miller from the VBC Historic Preservation Commission, effective following the May, 2017 meeting of that board, was accepted, with regrets. Ayes: 3

On motion by Waugh, seconded by Nixon, the board authorized the county auditor to make the following transfers of funds to reimburse the mental health fund for salaries paid from such fund for hours effective January 1, 2017 thru the last payroll allocated in March, 2017:  
01 to 10 fund-\$5,648.05, 02 to 10 fund-\$936.45. Ayes: 3

On motion by Waugh, seconded by Nixon, the board approved the following applications for Impoundment Structure Property Tax Exemption: 1) Nadine McKinney in Section 11-67-9, 2) Kevin & Cynthia Karr in Section 12-67-9, 3) Duane Ripple in Section 25-68-10. Ayes: 3

On motion by Nixon, seconded by Waugh, the following payroll/claims/reports were approved: Payroll-#11784-11927, Claims-#6095-6207(Secondary Road-#24382-2411), Oath of Office-Assistant county attorney, Auditor/Sheriff-3<sup>rd</sup> Qrt. Reports. Ayes: 3

Board members reported on various committee meetings held including RUSS/DNR, R. C, & D, AHEAD, SIDCA, Decat.

The meeting adjourned at 11:45AM.

---

Mark G. Meek, Chair

---

Attest: Jon P. Finney  
County Auditor

---

Board of Supervisors  
Van Buren County, Iowa